

**Appendix F: Field-based Activities Report**



**Lamar University – M.Ed. in Educational Technology Leadership**

**Field-based Activities Monthly Report - Part 1: Log**

<b>Date: June 2010</b>		<b>Total Internship hours at the start of the month:</b>	<b>176.5</b>
<b>Week</b>	<b>Functions</b>	<b>Description</b>	<b>Hrs</b>
<b>1</b>	<b>Week's Activities</b>	None	<b>0</b>
	<b>Standard/Indicator</b>	None	
	<b>Communication with Site Mentor</b>	None	
<b>2</b>	<b>Week's Activities</b>	Work on updating and upgrading servers and District network infrastructure.	<b>24</b>
	<b>Standard/Indicator</b>	TF-I.A; TF-VI.E; TF-VII.A; TF-VII.B	
	<b>Communication with Site Mentor</b>	Activities reviewed w/Dr. Harvey before and during Leadership Team Meeting; preliminary meeting with Dr. Harvey, discussion on potential Internship projects.	
<b>3</b>	<b>Week's Activities</b>	Work on updating and upgrading servers and District network infrastructure.	<b>24</b>
	<b>Standard/Indicator</b>	TF-I.A; TF-VI.E; TF-VII.A; TF-VII.B	
	<b>Communication with Site Mentor</b>	Activities reviewed w/Dr. Harvey before and during Leadership Team Meeting.	
<b>4</b>	<b>Week's Activities</b>	Work on updating and upgrading servers and District network infrastructure.	<b>24</b>
	<b>Standard/Indicator</b>	TF-I.A; TF-VI.E; TF-VII.A; TF-VII.B	
	<b>Communication with Site Mentor</b>	Activities reviewed w/Dr. Harvey before and during Leadership Team Meeting; meeting w/Dr. Harvey to select Internship Project.	
<b>5</b>	<b>Week's Activities</b>	District web site review and update; meet with vendors on LVISD Server Virtualization project.	<b>8</b>
	<b>Standard/Indicator</b>	TF-II.C; TF-V.D; TF-VII.A; TF-VII.B	
	<b>Communication with Site Mentor</b>	Activities reviewed w/Dr. Harvey before and during Leadership Team Meeting.	
<b>Hours worked this month:</b>			<b>80</b>
<b>Total Internship hours to date including this month:</b>			<b>256.5</b>



**Appendix F: Field-based Experience Activities Report**



**Lamar University – M.Ed. in Educational Technology Leadership**

**Field-based Activities Monthly Report - Part 2: Reflection**

**Instructions:** In submitting your field-based activity log, you are required to reflect on each of your experiences by completing a reflection in your course wiki/e-portfolio that should contain a minimum of 250 words. These reflections will be used to assist you in completing Week 5 of your EDLD 5388 Internship comprehensive exam/final report. Students should use and cite their textbook references as well as two additional reference when writing each reflection.

Reflections allow you to analyze the Internship activity. The act of reflection is influenced by constructivist theory. In essence, it is a way of thinking that allows you to make adjustments to your beliefs or concepts, to learn from your or other's mistakes, to recognize progress you think you have made, and/or to identify needed changes in attitude, disposition, decision-making, actions, or behaviors.

Reflections must consist of statements regarding:

- ♦ the knowledge you gained from the activity and what Standard(s)/Indicator(s) was associated with the activity.
- ♦ How the activity helped you master the Standard/Indicator.

Reflections may consist of statements regarding:

- ♦ insights into the patterns of interactions of the participants,
- ♦ group processes including: who had power, authority, or influence, who was participating and who was not, who was not included, how did you or another leader draw the silent teachers out, was there confrontation, conflict, consensus, agreement, hurt feelings, etc.
- ♦ notations addressing the affective or feeling tone evident,
- ♦ concerns you noticed,
- ♦ questions you have that you should research or about which you can seek expert advice from your campus-based site mentor or your professor, and
- ♦ issues that puzzle you.

Wiki Name	Wiki URL
ListenToTheNatives	<a href="http://listentothenatives.wikispaces.com/">http://listentothenatives.wikispaces.com/</a>